

Edline

How to View Student Grade Reports

- 1 If an email arrives indicating you have a new posted report in Edline, you may click the links in the email.

From: Edline [mailto:notify@edline.net]
Sent: Monday, November 09, 2009 9:34 PM
To: Jones Anne
Subject: 2 New Reports Are Available on Edline

Clicking directly on the student's name is a link directly to the student's Private Reports page

New Report(s) for LINDSEY JONES		
Location	Report Title	Date
PHYS 1	Grade on 11/9	11/09/09
ADV PL ENG COMPO	Progress Report November 9th	11/09/09

This link brings you directly to the manage account page once you log in.

If you do not want these emails in the future, you may change your email preferences, by clicking here:
<http://www.edline.net/login/ManageAccount.page>

[Click here to visit Edline](#)

This link brings you directly to the school's Edline home page

- 2 If you do not receive an email from Edline but would like to view Edline reports
 - a. Sign into Edline by going to www.edline.net and then click the "Login" link at the top of the page to expand the login



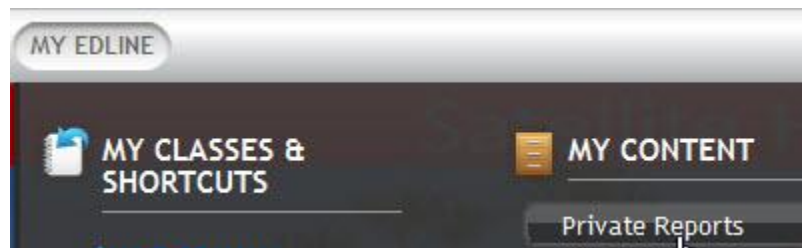
Type your user name and password and click "Sign In"

SCREEN NAME:	<input type="text" value="joneslindseymom"/>
PASSWORD:	<input type="password" value="*****"/>
	<input type="button" value="Sign In"/>

- b. Click the link in the top navigation banner that says "My Edline > My Contents" and then choose the "Private Reports" link.

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- c. Click the drop down arrow and choose the student you wish to view.



- d. You will now see your list of reports.
-The "View" link will bring you directly to the report
-Clicking the name of the class will bring you to the Class Edline Page



Report Date	Report	View Home Page	Report Name
09/26/11	View	INTERM VOLLEYBALL	progress report
09/23/11	View	SPEECH 1	9-23-11 update
09/22/11	View	BIO 1 HON	Progress Report
09/22/11	View	GEO HON	updated 9/22
09/20/11	View	SPEECH 1	9-20-11 update
09/18/11	View	GEO HON	updated 9/18